



# REGISTRATION FORM FOR PUBLISHED MUSICAL WORKS

(IMPORTANT INFORMATION ON HOW TO FILL IN THIS FORM CAN BE FOUND ON THE BACK OF THIS SHEET)

TITLE .....  
ALTERNATIVE TITLE ..... PERFORMER.....  
BASED ON (TITLE) .....

(important information on arrangement/translation/adaptation: see other side)

Does it concern an arrangement of a work from the public domain?\*\*\*  Yes  No

Rightholder(s) of the original work: .....

Work code of the original work: .....

Do you have permission for the arrangement/translation/adaptation of the protected work?\*\*\*  Yes  No

DURATION: ..... MIN.

GENRE:  classical music\*\*\*  jazz\*\*\*  light music  tune/jingle  didactic music

WRITTEN FOR:  film  theatre  television  commercial

Title (of film or TV programme): .....

This is a new registration

This registration replaces the registration with work code ..... of ...../...../.....

I control all original rightholders in the work\*\*\*

Role**	Name and First Name(s)	IP Name Number	Check***	Perf.*	Mec.*	ICE contract number
				%	%	
				%	%	
				%	%	
				%	%	
				%	%	
				%	%	
				%	%	
				%	%	
				%	%	
				%	%	
				%	%	
				%	%	
				%	%	
				%	%	
				%	%	

[\*] If not filled in, distribution key 2 of the General Rules shall be applied  
[\*\*] Possible roles: C, A, AR, AD, EO, SE  
[\*\*\*] More information and related conditions can be found on the back

Signature Done in ..... on ...../...../.....

The information you provide will be included in the file "Registration and Administration In View Of Copyright Management", which is owned by SABAM CVBA/SCRL – Civil Partn., rue d'Arlon/Aarlenstr. 75-77, 1040 Brussels. In accordance with the law of 8 December 1992, you are entitled to consult and correct this information. For more information: see the public register referred to in Art. 18 of the law.

**Reserved to SABAM:**

Registration number:  

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Comm. Class. ...../...../.....  
Points: .....  
Comm. Public Domain ...../...../.....

**RIGHTHOLDER DATA - WORK MANAGEMENT**

> Rue d'Arlon/Aarlenstraat 75-77 - 1040 Brussel > Tel : + 32 2 286 82 11 > Fax : + 32 2 230 05 89  
> e-mail : contact@sabam.be > www.sabam.be > BTW/TVA : BE 0402.989.270 > RPR BRUSSEL/RPM BRUXELLES

# HOW TO FILL IN THE REGISTRATION FORM?

## **BASED ON**

If you have made an arrangement or a translation/adaptation, you can use this slot to fill in the title of the original work. Arrangements on protected works without permission of the rightholders are not permitted.

## **ARRANGEMENT OF A WORK FROM THE PUBLIC DOMAIN**

If you have made an arrangement of a work from the public domain, you need not only submit the registration form, but also a score or a sound file of the work, as well as the score on which the arrangement/adaptation was based.

## **RIGHTHOLDER(S) OF THE ORIGINAL WORK**

If you have made an arrangement or a translation/adaptation, you can use this slot to fill in the rightholder(s) of the original work.

## **PERMISSION FOR THE ARRANGEMENT/TRANSLATION/ADAPTATION**

If you have made an arrangement or a translation/adaptation, you need to specify whether or not you have received permission from the original rightholders. Derivations from protected works without permission from the rightholders are not permitted. See Article 22 of the General Rules.

## **GENRE**

Please specify the appropriate genre. With the exception of didactic music, tunes and jungles, musical works without indication of genre shall automatically be allocated 3 points. Jazz and classical works can qualify for a higher classification provided that a full score or a sound file is submitted.

## **I CONTROL ALL ORIGINAL RIGHTHOLDERS IN THE WORK**

If you do not have a publishing agreement with all original rightholders in the work, you need to specify in the column Check for each original rightholder whether you control this rightholder.

## **ROLE**

Please specify the role of each rightholder in the work. Possible roles are C (composer), A (author), AR (arranger), AD (translator/text adapter), EO (original publisher), SE (sub-publisher).

## **NAME AND FIRST NAME(S)**

The names and first names of all composer(s), author(s), adapter(s)/translator(s) and arranger(s) have to be filled out. This also applies to members of other copyright societies than SABAM, as well as persons who are not affiliated to any society at all. The correct spelling of the names and first names or pseudonyms has to be carefully respected. If you wish to register a work under your pseudonym, you have to mention that name on the registration form.

## **PERF. / MEC.**

Here you can fill in the mutual distribution key for the performing and mechanical reproduction rights, as stipulated in the General Rules. The distribution key must be indicated in percentages.

## **ICE contract number**

For each rightholder you control, fill in the contract number you have received after registering your publishing contract.

## **SIGNATURES**

The registration form has to contain the signature of the rightholder/publisher who submits the registration.